ASCEND Release Version 2020.3.1.0

Key Features and Enhancements included in this version:

Accounts Payable

Invoice Inbox

- Invoice Inbox is now available as an add-on for existing Accounts Payable users. Invoice Inbox allows vendors to email invoices as PDF attachments to a specified address, which will then display in a queue within the software to be imported as invoices.
  - *NOTE: This feature is only available for clients operating Ascend out of our hosted environment.*
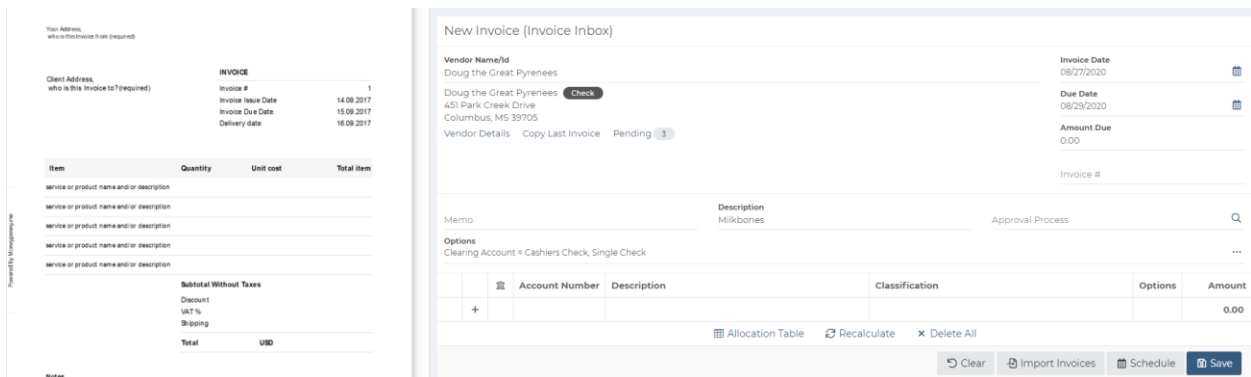
Invoice Inbox Queue

Accounts Payable → Dashboard

- A shortcut to the invoice inbox queue has been added to the Accounts Payable Dashboard.

Invoice Entry Split Image

Accounts Payable → Invoices → Create New → Invoice Inbox/Remote Scans → Create Invoice

- When creating an invoice resulting from a remote scan and/or invoice inbox item, a preview of the attachment now displays to the left of invoice entry
  - *NOTE: For screen resolutions lower than 1920x1080, the image preview will display above invoice entry.*

Invoice Defaults

Accounts Payable → Invoices → Create New

- Specific fields from the last invoice input for a vendor will now auto-populate when entering new invoices for the same vendor where no vendor-level defaults are present.

Invoice Source Type

Accounts Payable → Reports → Unpaid Invoices Categories/History Categories

- A field labeled "Invoice Source Type" may now be added to both paid and pending invoice level reports.
    - Invoice Source Types include: Invoice, ScheduledInvoice, VendorPortal, ExpenseReport, RemoteScan, PurchaseRequisition, and Invoice Inbox.

Approval

Approval Queue Sort Order

- The approval queue sort order for invoices, requisitions, vendors and expense reports is now as follows:
    - Invoices
        - Vendor Name > Invoice Date > Due Date > Modify Date/Time
    - Expense Reports
        - User Name > Submitted Date/Time
    - Requisitions
        - User Name > Required By Date > Submitted Date/Time
    - Vendors
        - Vendor Name

Administration

Select Companies – Select/Unselect All

Administration → Users –> User Details → Companies → Edit

- An option for Select/Unselect All has been added to the Select Companies section of user edit.

System-Wide

E-Mail Notifications

- Module specific notifications, notifications for password reset, and notifications for two-factor authentication are now HTML.