



Release Version 2018.4.1.0

Key Features and Enhancements included in this version:

System-Wide

Notification UI Overhaul

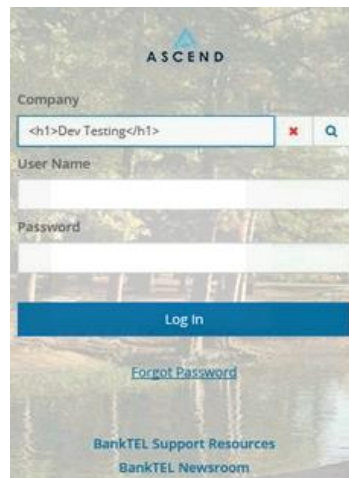
- Notification UI has been streamlined to include Notification Type Filter added to left-hand side of window. The new Notifications window defaults to show all Notifications but can be filtered to show only Notifications within a specific category

Notifications

Notification Type Filter		Notification List	
ALL	5	10/25/2018 2:13 PM	Invoice Approval Required 21st Century Awning Corp. - 0Test0 Unapproved by SForde
Invoice Approval Required	2		
Vendor Approval Required	1	9/10/2018 12:39 PM	Vendor Approval Required ARVSSFC

Login Screen Overhaul

- User ID/Password textboxes now display on the left-hand side of the screen.

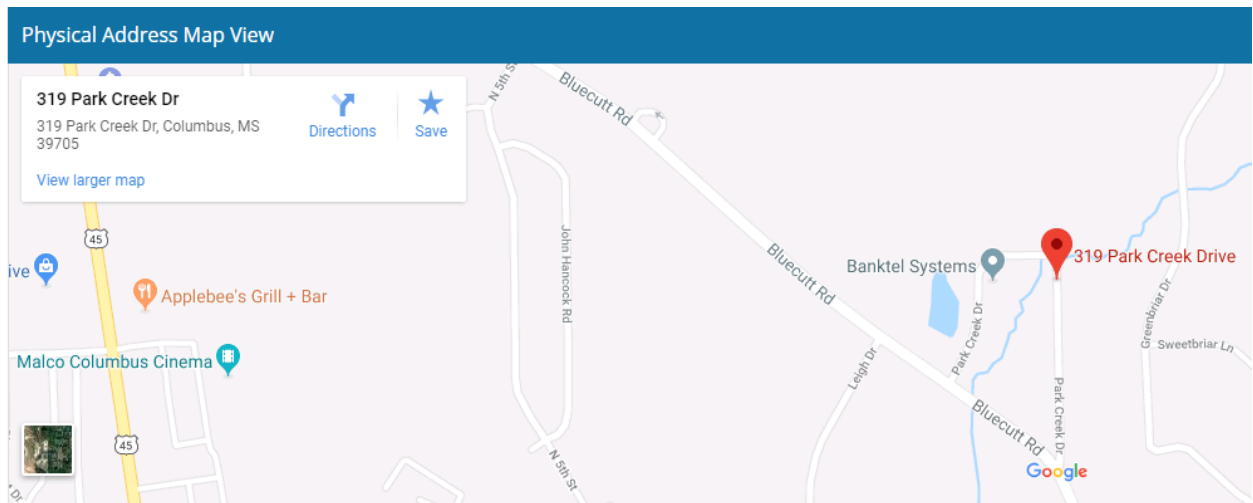


Accounts Payable

Physical Address Map View

Vendors → Vendor Details → Physical Address Map View


- Integration with Google Maps has been added for Vendors with a valid Physical Address input into the Name/Address section of Vendor Details



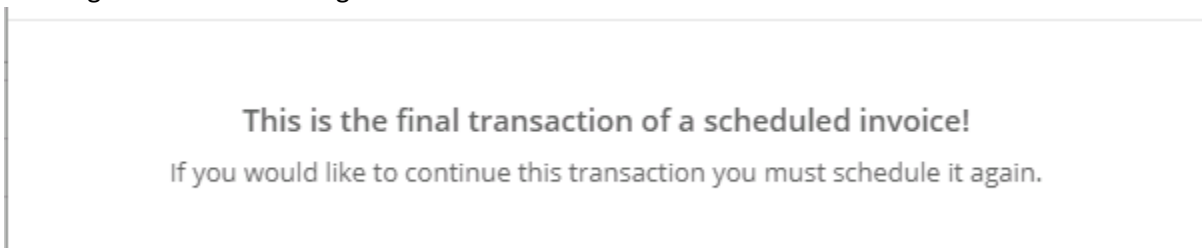
Final Scheduled Transaction Notification

- A warning has been added to call attention to the final transaction on a list of scheduled payments

Scheduled

Invoice Date	Due Date	Vendor	Invoice #
12/7/2018	12/7/2018	Macedonia Baptist Church	Invoice # 

- Single left click the orange icon on-screen to view the details of the notification



- This notification will display in the following locations:
 - Scheduled Invoice List
 - Invoice Details
 - Pay Invoices Checks/Pay Invoices Electronic/Accrue Invoices
 - Invoice Inquiry
 - Pending Invoice List (after scheduled transaction has been applied as an invoice)
 - Vendor Details Invoice List
 - **Final Scheduled Transaction?** Available on Historical/Pending Invoice Reports

Scheduled Transaction List Sort Order

Invoices → Create New → Scheduled

Scheduled Transaction list now sorted to display Final Scheduled Invoices first followed by the scheduled transactions with the earliest apply dates. Scheduled transactions set to apply on the same day are listed in alphabetical order by vendor name

Scheduled

Invoice Date	Due Date	Vendor	Invoice #
12/7/2018	12/7/2018	Zeichner Ellman & Krause	...
11/12/2018	11/12/2018	Adolph H.Schreibier Hebrew Academy	3215-1
11/12/2018	11/12/2018	Bottom Line Personal	1234
11/21/2018	11/21/2018	Barry Allen	TEST1
11/28/2018	11/28/2018	Brendan Test	123
11/29/2018	11/29/2018	Datawatch	2354asdfasdfa
12/2/2018	12/2/2018	21st Century Awning Corp.	189787
12/12/2018	12/12/2018	Adolph H.Schreibier Hebrew Academy	3215-1
12/12/2018	12/12/2018	Bottom Line Personal	1234
12/21/2018	12/21/2018	Barry Allen	TEST1

OFAC

Ignore Match Option

- Possible Matches deemed a false positive by the financial institution may be added to a list of ignored matches

Possible Matches		
Search Text	Match Description	
Abbas Hussein	Abbas Hussein HARB	Ignore Match
Abbas Hussein HARB the Great Pyrenees	Abbas Hussein HARB	Ignore Match
Abbas Hussein HARB the Great Pyrenees_test	Abbas Hussein HARB	Ignore Match

- Comments are required on ignored matches

Are you sure you want to ignore this match?	
Vendor: Abbas Hussein	
SDN Id: 12891	
SDN Name: Abbas Hussein HARB	
Comment	
<input type="text" value="False Positive"/>	
	Save

- A list of ignored matches is viewable at the bottom of the OFAC Scan Details screen after completing a scan. The same information is also viewable on the report available on the same screen

Ignored Matches		
Vendor: Abbas Hussein		
Search Text	Match Description	
Abbas Hussein	Abbas Hussein HARB Ignored by SForde on 11/7/2018 @ 4:54 PM - False Positive	Ignore Match
Abbas Hussein	Abdul Hussein ABBAS Ignored by glatt on 11/6/2018 @ 7:21 PM - test	Ignore Match
Abbas Hussein HARB the Great Pyrenees	Abbas Hussein HARB Ignored by SForde on 11/7/2018 @ 4:54 PM - False Positive	Ignore Match
Abbas Hussein HARB the Great Pyrenees_test	Abbas Hussein HARB Ignored by SForde on 11/7/2018 @ 4:54 PM - False Positive	Ignore Match
Unique Matches: 2		

- An ignored match list has also been added. From this screen, you can view a list of all ignored matches across any prior scan and choose to export the report to PDF, Excel, Word, or Text

Ignored Matches	
List	
Search: <input type="text"/>	
Vendor Name/Id	SDN Name
Abbas Hussein	Abbas Hussein HARB Ignored by SForde on 11/7/2018 @ 4:54 PM - False Positive
Abbas Hussein	Abdul Hussein ABBAS Ignored by glatt on 11/6/2018 @ 7:21 PM - test
International TEST	AL-AQSA FOUNDATION Ignored by chris on 11/5/2018 @ 4:23 PM - Confirmed false positive.
International TEST	AL-AQSA FOUNDATION Ignored by chris on 11/5/2018 @ 4:23 PM - Confirmed false positive.
International TEST	AL-AQSA FOUNDATION Ignored by chris on 11/5/2018 @ 4:24 PM - Confirmed false positive.
Martha Rodriguez	Martha GARCIA RODRIGUEZ Ignored by nferitta on 11/5/2018 @ 6:29 PM - Martha is good
Count: 6	

Expense Reimbursement

Save & Split Expense Line Item

Expense Reports → Expense Report Details → Add Expense (or edit existing)

- An expense line item valid for a date range may now be split into multiple line items with a dollar amount specific to each day within the date range

Split Item By Date

Date: 11/13/2018
Amount: 500.00
Paid To: Holiday Inn
Description: Hotel Fee

Date	Amount
11/13/2018	<input type="text" value="125.00"/>
11/14/2018	<input type="text" value="125.00"/>
11/15/2018	<input type="text" value="125.00"/>
11/16/2018	<input type="text" value="125.00"/>

Remote Scanning

Remote Scan Reports

Remote Scanning → Reports

- Report functionality has been added to Remote Scanning. Users with access to Remote Scan Reports may view a listing of items input from Remote Scanning
- Pre-defined summary reports are also available to display data by branch or by user name
- Custom Reports may be created and saved

Select New Report ✕

System Reports Private Reports Public Reports

Report Name	Report Title
RemoteScanList	Remote Scan List
RemoteScanSummaryByBranchNumber	Remote Scan Summary By Branch Number
RemoteScanSummaryByUserName	Remote Scan Summary By User Name

[+ Create New](#)

Remote Scan List

Attachment Name	User Name	Branch Number	Invoice Date	Due Date	Vendor Name/Id	Invoice #	Description	Amount Due
FMS Training Notes.docx	ppeterson	2001	10/10/2018	10/24/2018	21st Century Awning Corp.	1152	GL Test Description	552.23
Workstation Installation Instructions.docx	Brendan Test	1145	9/24/2018	9/24/2018	21st Century Awning Corp.	123	Test	123.00

Administration

User Roles Added

- **AP_RemoteScan_Reports** added to facilitate the ability to view reports in the Remote Scanning module

Inactivity Timeout

Expanded

- Inactivity timeout expanded from 20 minutes to 25 minutes